



**REQUEST FOR DOCTORAL PROGRAMME ENROLMENT
ADDRESSED TO THE RECTOR OF UNIVERSITA' CATTOLICA
DEL SACRO CUORE**

I, the undersigned,

Family name: _____

Given name: _____

Place of birth _____

Municipality: _____

Province (Italy) _____ or country of birth if born outside Italy: _____

Date of birth: ____/____/____ Gender: _____

Tax number/codice fiscale (not applicable to international students without an Italian tax number):

Citizenship _____

Address (residence)

Street address: _____

Municipality: _____ Postcode: _____

Province (abbreviation): _____ or country if outside Italy: _____

Cellphone number: _____ Other telephone number: _____

Email address: _____

POSTAL ADDRESS FOR COMMUNICATIONS FROM THE UNIVERSITY

(if different from address above)

Street address: _____

Municipality: _____ Postcode: _____

Province (abbreviation): _____ or country if outside Italy: _____

aware of the nature and aims of Università Cattolica del Sacro Cuore (hereinafter Università Cattolica) and of **the code of conduct**, as set out in the Statutes and the Code of Ethics (see extracts on page 3)

hereby request enrolment for the 2021/2022 academic year in the following doctoral programme:

(name of doctoral programme as it appears in the admission regulations)

for a place as:

WITH SCHOLARSHIP [D.M.1061/2021] for the topic

Pursuant to Presidential Decree No. 445 dated 28 December 2000 and subsequent changes and additions thereto, and in the knowledge that legal sanctions apply should untrue statements be made or falsified documentation be submitted (pursuant to Article 76 of the same Presidential Decree, which in these cases also calls for the cancellation of any benefit), I hereby **declare**, under my sole responsibility, that:

- 1) I am not currently enrolled on other programmes/courses delivered by Università Cattolica, by other universities or schools or for any higher education programme (pursuant to Paragraph 3 of Article 4 of Title 1 in General Rules of the Academic Regulations of Università Cattolica), with the exception of cases expressly outlined by the regulations in force;
- 2) I am not enrolled in any postgraduate specialty training programme or specialisation course, or in any university specialising master programme; I will cease to attend any such programme/course if this is not the case;
- 3) I understand that the total amount of tuition and university fees due will be determined on the basis of the annually approved "General Rules for the Calculation of Tuition and University Fees";
- 4) I have passed the admission test for enrolment in the above doctoral programme;
- 5) (If applicable) I will be in receipt of the following research grant(s) for the doctoral programme for which I am requesting enrolment:

6) I have uploaded the following to the enrolment portal: digital copies of a passport-sized colour photo and a valid ID document;

7) I wish to benefit from a SCHOLARSHIP for the doctoral programme in question:

- I have not received and will not receive a doctoral programme SCHOLARSHIP from a source other than Università Cattolica del Sacro Cuore;
- My annual personal income does not exceed the gross annual amount of the SCHOLARSHIP for this doctoral programme, not taking account of any possible occasional income;
- I will immediately report to the University any income which takes my annual personal income over the gross annual amount of the SCHOLARSHIP for this doctoral programme;
- If my annual personal income exceeds the gross annual amount of the SCHOLARSHIP I will refund the SCHOLARSHIP.

(Signature)

8) The information I have submitted is true, and the photograph and documents I have uploaded are authentic, as are my signatures;

THE NATURE AND AIMS OF UNIVERSITÀ CATTOLICA – CODE OF CONDUCT

'Università Cattolica is an academic community which works towards the development of studies, of scientific research and of qualification of young people for careers in research, teaching, public and private office, and the liberal professions. Università Cattolica accomplishes these aims through dedicated higher education, and teaching informed by Christian principles, which respects individual freedom to access all types of knowledge, and in accordance with the concept of science as being at the service of mankind, respectful coexistence, and conforming to the principles of Catholic doctrine and in line with the universal nature of Catholicism and its specific call for freedom.'

This basic premise of Università Cattolica (university conceived of and founded by Father Agostino Gemelli) and included in Article 1 of the Statutes has always been reiterated, explained and re-confirmed by numerous authoritative pronouncements and documents issued by both the Pope's Second Vatican Council and the Congregation of Catholic Education. Based on these guiding principles, Università Cattolica therefore identifies itself as:

- a. a place of scientific research and of professional training, in full respect of the freedom of all bodies of knowledge;*
 - b. an educational community where scientific research and teaching activities are carried out in line with an integrated cultural and instructional project, at the service of new generations and towards human and Christian development of society;*
- a place of human and spiritual growth in a context of Christian values and authoritative teachings;*

All those who wish freely to accept becoming part of Università Cattolica are asked to be aware of the scientific and teaching aims of the university as set out above and to be committed to respect them and value them. Furthermore, it is requested and hoped that such awareness will be translated into their personal conduct and into sincere, diligent collaboration with all of the university staff, and thereby refraining from conduct and behaviour not conforming to the guiding values and principles of the university. Università Cattolica has had its own Code of Ethics since 1 November 2011, set down with the aim of focusing and further reinforcing each person's sense of belonging, and to strengthen fundamental values and principles and define effective rules to ensure the efficacy and transparency of the whole university. A paper copy of the Code of Ethics is available for reference at the office of the Dean of each Faculty and is also available on the university website and on iCatt.

Students are invited to see the Code of Ethics on their iCatt page with the aim of sharing the university's values and principles. (The link to the Code of Ethics can be found in the Home page section of iCatt.)

Date _____

(student signature)

INFORMATION NOTICE ON THE PROCESSING OF PERSONAL DATA

1. Introduction

Pursuant to Articles 13 and 14 of the Regulation (EU) 2016/679 on the "protection of natural persons with regard to the processing of personal data" (hereinafter also "GDPR"), we are providing here the information required regarding the processing of your personal data ("Data") performed by Università Cattolica del Sacro Cuore (hereinafter also the "University").

2. Data Controller - identity and contact details

The Controller of the processing of your Data is Università Cattolica del Sacro Cuore, with registered office in Largo Agostino Gemelli 1, 20123 Milan, telephone (+39) 027234.1.

3. Categories of personal Data

The Data processed by the University include:

- Common Data: Personal Data and contact details (e.g. address and telephone number), education, income data, your picture in digital format;
- Special categories of personal Data pursuant to Art. 9 of the GDPR (e.g. Data on the health status and religious beliefs).

We would also like to inform you that there are closed circuit video-surveillance systems operating in the University, suitably signalled by proper information notices posted outside the area covered by the surveillance cameras, clearly visible regardless of lighting conditions, as set forth in the General Measure on Video-surveillance, issued by the Personal Data Protection Authority ("Authority") on 8 April 2010 ("Video-surveillance Measure"). Therefore, Data includes your picture viewed and/or recorded through the closed circuit video-surveillance systems.

4. Processing purpose and legal basis

Data provided by you will be processed for the following purposes:

- Enrolment for admission tests /calls for applications, performing the enrolment process and obligations connected to the position of student/user of the various initiatives, performing the institutional functions of the University, and use and provision of additional services (e.g. scholarships and financial assistance);
- Dispatch of communications and information through automated and non-automated means related to academic offer and related services, in order for you to take part and enrol in bachelor and master programs, seminars, academic events (e.g. Open day, Career day, etc.) organised directly by the University and/or in collaboration with the latter, pastoral centre activities, allocation of scholarships and to assess your level of satisfaction;
- Answers to requests for information you may send to the University;
- Completion of administrative, accounting, fiscal and capital activities;
- Based on your specific consent, sending communications and information through the automated and non-automated means, for you to enrol in events organised by University partners and/or third parties, promotional activities, surveys linked to research activities;
- Access to the preventive medicine and assistance service made available to students;
- Issue and management of identification instruments made available to students and/or users in order to guarantee control of physical access to University classrooms, laboratories and spaces;
- Security and property protection purposes.

The legal basis of processing is constituted:

- For purposes under a), b) and c):
 - In reference to common Data, by execution of the contract that you are a part of or execution of pre-contractual measures, for example participation in admission tests;
 - In reference to special categories of personal Data, by the need to comply with obligations and exercise your social protection rights, and for purposes connected to academic support activities, benefit from financial assistance or additional services connected to execution of the institutional functions of the University.
- For purposes under d), by compliance with legal obligations;
- For purposes under e), by your consent provided;
- For purposes under f), by the need to provide you with preventive medicine service, diagnosis, assistance, health therapy;
- For purposes under g) and h) by the legitimate interest of the Controller

It is not mandatory to provide your Data, but an eventual refusal to do so will entail the objective impossibility for you to enrol in the University, to perform the administrative activities connected to your position as student/user of training initiatives, to comply with legal obligations, and to fulfil your requests and/or allow you to take part in courses, seminars, activities and events organised by the University.

On the contrary, it is understood that a refusal to give your consent to processing for purposes under e) will not allow the University to pursue the purposes indicated therein.

5. Processing methods

Personal Data are processed manually, digitally and electronically applying logics strictly connected to the purposes and, in any case, to guarantee the security and confidentiality of the Data pursuant to laws in force.

6. Data storage period

The University will process the Data for the time strictly needed to achieve the abovementioned purposes; with no prejudice to any storage terms established by law or regulations.

The images taken by the video-surveillance circuits are kept for a period of time compliant with the requirements of the "Video-surveillance Measure".

7. Subject categories that the Data can be communicated to

Your Data can be communicated to external Companies/Entities to comply with legal obligations or internal University regulations and/or to enable the service/supply of the service you requested; in particular:

- Public and private entities or competent Authorities;
- Banks;

- Subjects and Institutions, also ecclesiastic;
- Various entities and bodies for purposes connected to the execution of the institutional functions of the University (e.g. additional teaching activities, internships, placement activities cultural promotion, pastoral missions and sharing of scientific and educational information);
- External Companies/Bodies for support activities such as sending communications and information, related to promotional activities and surveys;
- Companies providing substitute filing services.

Subjects belonging to the categories that Data can be communicated to, will process the Data, based on the case, as Processors specifically appointed by the Controller pursuant to law, or as autonomous Controllers.

The list of Data Processors appointed is updated continuously and available from the University offices.

8. Transfer of personal Data to countries extra EU

Personal Data can be transferred to non-EU Countries, in particular for services located outside the European Union (e.g. cloud storage). In that case, the Controller hereto assures that the transfer of data outside the EU will take place pursuant to laws applicable, for example after stipulating the standard contractual clauses adopted by the European Union.

9. Data Protection Officer, D.P.O.

The University has appointed a Data Protection Officer, D.P.O., Mr.Ferdinando Zanatti email dpo@unicatt.it .

10. Rights of the Data subject

As Data subject you have the right to:

- Ask the Controller to access, cancel, rectify if inaccurate, integrated if incomplete your data, and to restrict processing in cases set forth in Art. 18 of the GDPR;
- Object, at any time, in full or partially, to processing of Data needed for pursuance of the legitimate interest of the Controller;
- If the conditions for the portability right pursuant to Art. 20 of the GDPR exist, receive in a structured form, commonly used and readable with an automatic device the Data supplied to the Controller and, if technically feasible, transmit it to another Controller without hindrance;
- Revoke consent given at any time;
- Lodge a complaint with a supervisory Authority.

Please note that the data subject's right to object for the purposes under point (e) of this information notice through automated means, is extended also to the traditional ones and that, in any case, the possibility for the Data subject to object even just partially remains in force. Therefore, the Data subject may decide to receive communications either by traditional means or by automated means, or neither of the two communication types.

Those rights may be exercised by registered mail, addressed to Università Cattolica del Sacro Cuore, Direzione Amministrativa (Office of the General Manager) – Privacy, Largo Agostino Gemelli 1, 20123, Milan, or by email to dpo@unicatt.it .

I hereby declare that I have read the preceding information notice on the processing of personal data.

(Date and place)

(Signature)

CONSENT FOR PROCESSING OF PERSONAL DATA

With reference to my Data being processed for the purposes referred to in article 4, point e) of the aforementioned information notice (sending via automated and non-automated means communications and information regarding the following: registration for events organised by University partners and/or third parties, promotional activities, surveys related to research initiatives),

I consent

I do not consent

(Date and place)

(Signature)
